



LLAWLYFR CROESAWU DISGYBLION YN ÔL I'R YSGOL

Fersiwn Cymraeg i ddilyn



A BACK TO SCHOOL HANDBOOK TO WELCOME PUPILS

29.06.2020





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A letter of introduction

GOVERNMENT STATEMENT

The Minister for Education in Wales Kirsty Williams has announced that schools will reopen on Monday 29th June 2020 so that **all** learners have the opportunity to 'Check in, Catch Up and Prepare for summer and September'. In her speech, she highlighted that there will be a phased approach in each school. Classes will be split into cohorts with staggered starts, lessons and breaks. **It is expected that this will mean, at most, a third of pupils present at any one time, though schools may need time to reach this level of operation.**

Dear Parents / Guardians :

We are really looking forward to welcoming your children back to school from June 29th. Following Government guidelines there will be 2 elements to the school:

- 1 'Check-in, Catch Up, Prepare' sessions in the classroom with the class teacher (if the teacher can attend)
2. Childcare for children of Key Workers (KW)

1 'Check-in, Catch Up, Prepare' We are in a position to welcome all pupils back on a staggered approach with the exception of any new pupils who were due to start in our nursery following the Easter holidays. The children will be in groups of 8 children or less and will be in the same room for the whole day with their peers. The majority of pupils will return to 'Check in, and catch up' with their current teacher. Smaller classes will ensure we can provide secure dedicated time with teachers and classmates. This time will include online and personalised classroom experience; getting children and teachers ready for a similar experience in September.

We aim to offer 3 visits per child with no more than 8 children in a bubble (group) or classroom as of 29/06. The children will attend for one whole day a week. The Nursery class will attend one day session during the 3 week block with groups starting their visits from the 29th of June. Children will be placed into bubbles (groups) with children from their class. Every child will be allocated a bubble (class), and please note that under no circumstances will any child be able to move or change a bubble or change a day once these have been set. We have ensured that pupils from families attend their bubbles on the same day with exception of pupils with siblings in the nursery.

2. Childcare for children of Key Workers For the second group, we will offer essential childcare for the children of Key Workers who have successfully applied for the service. This provision will be from 8.00 a.m.- 6.00 p.m. Monday to Friday. The application process for this will be online and this information will be shared with you shortly. I must emphasise that the capacity for this provision is very limited and restricted to a maximum of 25 pupils per day. Spaces will be prioritised according to a criteria set by the Local Authority :

- Priority 1) vulnerable pupils
- Priority 2) Blue light workers and school staff who have already used the Hub
- Priority 3) Other key workers.

This service is for emergency child care provision only and should only be used as a last resort when there is nobody at home to care for the child.

The last three weeks of the year offer a very good opportunity for us to welcome **all** our children back, for us to check in and catch up on their wellbeing. We will also be able to familiarise **all** our children with what the 'new normal' looks like. This will be most helpful to build confidence and reduce anxiety now; otherwise the return in September will be harder again for the children. We understand that you may be anxious about sending your child back to school. Risk assessments and thorough plans are in place so that we can do our best to MINIMIZE THE RISK of Covid-19. It is important to note that we will not be able to fully eradicate any risk – this is clearly stated in the Welsh Government guidance 'In primary schools, we recognise that it is not practicable to expect learners to maintain consistent social distancing of two metres'. This booklet sets out all the measures we are taking to reduce the risk of infection and hopefully reassure you that your child can return to school safely and start to benefit again from all the experiences they have in school.

I would like to emphasise that it is your choice to send your child back to school and I understand that this may be a difficult decision for many of you. As a headteacher and a parent myself, I will respect your decision - either way! There is no right or wrong answer and every family should do what is right for them.

I would like to take this opportunity in thanking the Local Authority, Governing Body, and staff in all playing a vital role in achieving this 'new normal' at Ysgol Gymraeg Llangennech, in such a short space of time. I am confident that the information and measures put in place will be extremely helpful and hopefully, provide additional reassurances to yourselves when making your decision as parents and carers.

Thank you in advance for your support and hard work in adding value to our pupils experiences.

Yours sincerely,

Gary Anderson
Headteacher

School Information

PRIORITIES BEFORE THE END OF SUMMER TERM

Ysgol Gymraeg Llangennech always prides itself on putting children first. We are a happy, nurturing, and inclusive school. These principles are more important than ever.

Welsh Government guidance makes it clear that we **should not** attempt to 'cover' or 'catch up' on all the activity the children would have done in the time they have missed during school closure. This is not expected and should not be the focus of learning during this time.

We will:

- Nurture and support the health and wellbeing of our children as our first priority, especially those who are feeling anxious
- Encourage children to communicate their feelings through positive conversations.
- Ensure that children have time, space and structured activities to re-form relationships with other learners and staff
- Support children to understand and observe hygiene and social distancing requirements.
Expectations will be reasonable, applied sensitively and support their well being
- Children will have the opportunity to play and socialise through structured and unstructured activities
- Children will be given opportunities to enjoy a range of physical activities.
- Provide plentiful opportunities to learn and play outside
- Check in with learners and support them in their preparedness for learning and next steps as appropriate
- Focus on the needs of individual learners

Capacity

In practice, it is expected that a school or setting's capacity will mean that overall, at most, a third of learners will be present at any one time. We have completed a detailed calculation on our school capacity. This has taken into account;

- The 2 metre social distancing measures,
- Safe movement around classes for staff and pupils,
- Consideration of essential areas, sinks, resource areas, fire escapes.
- Discussion with LA advisors and setting up of Foundation Phase and Key Stage two classrooms.

After giving due consideration, the Local Authority has determined our capacity, based on floor space and current social distancing guidance. The capacity is affected by the number of staff in the class and also the needs of the learners.

Packing List for School

All pupils should bring:-

- ✓ Enough water for the day, 1 – 2 litres, in bottle/s
- ✓ A cap/hat and sunscreen are recommended as children may spend longer outside than normal. Please ensure they are clearly labelled.
- ✓ A change of clothes in the event of wet weather. Please include waterproof jacket.
- ✓ A packed lunch

Please do not bring any stationary in. All stationary for each pupil will be supplied by the school and individually labeled to ensure that no one else uses your child's materials.

Uniform

Children will **not** need to wear school uniform for the remainder of this term. What is important is that any clothing is comfortable and **easily washable**. Current guidance states that there is no need for anything other than normal personal hygiene and washing of clothes following a day in a school or setting. Any clothing that **cannot be machine washed should be avoided**.

Further information on new uniform will come out for the Autumn term.

Drop Off Arrangements

We have established staggered drop off times for different classes to limit numbers coming on to the site at any one time. **Please adhere to your allotted time slot for drop off.**

One parent will be allowed with their child on drop off and collection. Your child will need to be taken safely, following the 2 metre social distancing rules, to

DROP OFF

INFANTS – INDIVIDUAL CLASS DOORS VIA RED TUNNEL ONE WAY PATH

JUNIORS – MAIN ENTRANCE

COLLECTION

INFANTS - INDIVIDUAL CLASS DOORS VIA RED TUNNEL ONE PATH

JUNIORS - THE CHILDREN WILL BE ESCORTED TO THE MAIN GATES.

Staff Marshals will be there waiting to meet you at the gate. You will be able to see newly painted feet, and arrows which are spaced 2 metres apart. Staff will be on duty to support and ensure that everyone who is

on school site is adhering to the 2 metre social distancing law. There are clear signs from the car park to the new drop off point. This drop off point will be used for all learner including Nursery. Drop off for Childcare provision will be via the Main office prior to 8.30 a.m. No access after 8.30 a.m.

It will be the parents responsibility to keep their child safe and following the new rules to ensure everyone is kept safe whilst checking in.

Whilst queuing to hand over your child, there are feet markings for each child and adult to stand on. These again are to ensure 2 metre social distancing.

Parents will be asked to complete a daily pupil health questionnaire (see appendix – if at all possible please print this and complete prior to coming to school) and hand their child over to the class teacher. This rule applies to all pupils. The older pupils will be unable to come in and go by themselves for the time being. We are asking you all to play a huge part in the safety of your child and the school community.

Once you have dropped off your child, parents will then be asked to make their way out of school. Please note that staff will be on hand to supervise and support where necessary. Please also respect the 2 metre social distancing rules with our staff.

As your child enters the classroom, and checks in with their class teacher, they will be asked to **use the new hand sanitiser station**, which is located near each classroom door throughout the school. This is to limit any possible spread of a virus.

Your child will then be asked to place their belongings, in a tray underneath their tables. Your child will then be allocated a table, with their set of resources for the day. They will be asked to make themselves comfortable, show us their best behavior, and be patient for a few minutes while we welcome the remaining small group of pupils for the day ahead.

Any pupil who finds it difficult sitting quietly by themselves for a few minutes, should be brought in by their parent towards the end of the 10 minute staggered start.

Pick Up Arrangements

A staggered pick up time has been established that mirrors the drop off system. The exit point mirrors the entry point.

Please adhere to your allotted time slot.

	Cyrraedd / Arrive	Gadael / Leave
Dosbarth Mr Llewelyn	8.45	2.50
Dosbarth Miss Thomas	8.55	3.00
Dosbarth Miss Rees Mr Roberts	9.05	3.10
Dosbarth Miss Walters	8.45	2.50
Dosbarth Mrs Bowen	9.05	3.10
Dosbarth Mr Davies	8.45	2.50
Dosbarth Mrs Davies	8.45	2.50
Dosbarth Mrs Murdoch	8.55	3.00
Dosbarth Mr Richards	8.55	3.00
Dosbarth Miss Morgan	8.45	3.00
Dosbarth Miss Holcombe	8.45	2.50
Dosbarth Mrs Dawney	8.55	2.50
Dosbarth Mrs Richards	8.55	2.40
Dosbarth Miss Morris	9.05	2.40
Dosbarth Mrs Clarke	9.05	2.30

Please note on drop off and collections - you will be asked to only drop off and collect your child. This is to avoid any further risk. **A parent will not be allowed to collect another pupil, even it is a family relation.**

Please ensure that you adhere to the time slot given. A child should not be brought to school outside of the specific time given. This is to reduce the other pupils and staff in class from waiting, and limit the possible spread of the virus onto a different group of children. We will not be allowing the children to mix outside of their bubble group for the day.

WHAT IF I HAVE MORE THAN ONE CHILD IN DIFFERENT YEAR GROUPS?

We have ensured that siblings will attend their retrospective Bubble/Class on the same day. Please drop off your Junior child off first and then your Infant child as close to the time allocation.

Nursery pupils due to start after Easter holidays will not attend the school before the Summer holidays. We hope that we will be able to welcome these pupils in September.

BREAKS & DINNER TIMES

Playtimes

Children will be supervised by their own staff at playtimes. Playtimes and playgrounds will be staggered so that children play with their bubble groups. Staff will always endeavor to ensure appropriate social distancing during playtimes, dependent on the age and understanding of the children.

Lunches

The kitchen will not be open before September.



All children will need to bring a packed lunch to school, including children in receipt of Free School Meals (direct payments will continue to be made until the end of term). **We will be enforcing a strict NO NUT's on school site policy as one of our pupils has a severe nut allergy.** We ask that everyone adheres to this policy for the health and safety of all our pupils.

Children will eat their packed lunch in their classrooms or outside remaining in their bubbles. Children using the care hub will need to have had breakfast before coming to school and bring snacks and a packed lunch if being picked up later!

CLASSROOMS

- Wherever possible, the same children and staff will use the same classroom
- Some furniture and desks have been removed to create more space. (This has been stored in the hall).
- Shared use of resources will be greatly limited.
- Resources will be wiped down after use.
- Doors and windows will be kept open to provide good levels of ventilation (balancing with need for warmth)

Here is an example of what your child's class will look like :





MOVEMENT AROUND THE SCHOOL

We have established safer movements around the school building. Wherever possible, we will be asking staff and pupils not to use the corridors internally. The older pupils previously had independence in taking messages to the office, collecting items at the photocopier, etc. These tasks will no longer be allowed. Corridors are clearly marked to ensure that pupils and staff can visually see the reminders and messages regarding their safe use, taking into account the needs and consideration of others.

SOCIAL DISTANCING

We recognise that it is not practical to expect children, especially younger ones or those with additional needs, to maintain consistent social distancing of two metres. We will implement the measures set out as far as we are able, in an encouraging and positive manner, whilst always ensuring children are kept safe and well cared for.

We will continue to provide the highest possible level of care and nurture for all our children, including comforting them if distressed and administering first aid.

What Have We Done?

- ✓ Two metre spacing has been marked out in the foyer area and start of corridors to help inform pupils of required spacing
- ✓ All staff are fully aware of the importance of maintaining social distancing wherever possible and appropriate
- ✓ The amount of people in corridors at any one time will be limited through careful timetabling
- ✓ Playgrounds will be timetabled for each class and they will use their own resources.
- ✓ Play areas are also zoned off to ensure small bubbles of pupils do not mix.

HYGIENE & CLEANING

- ✓ The building will be cleaned regularly and at least once a day. Hard surfaces will be cleaned with warm soapy water or the required cleaning products. Particular attention will be given to cleaning 'high-touch' areas and surfaces such as tables, equipment and door handles.
- ✓ Each class will have cleaning materials and wipes for cleaning high touch resources/surfaces during the day
- ✓ Hand sanitiser will be provided at key locations. Every classroom has an anti-bacterial station for pupils to use when entering their class from outside.
- ✓ Only one pupil will be permitted in any toilet block at a time
- ✓ Posters to encourage effective hand washing will be displayed. Children will have access to a range of hand washing materials – bars of soap, liquid soap and soft soap dispensers.
- ✓ Hands will be washed with soap and running water for at least 20 seconds at regular intervals, including: -
 - on arrival at and when leaving school
 - before and after handling food
 - before and after handling objects and equipment that may have been used by other people
- ✓ Appropriate PPE will be provided for intimate care, First Aid etc. A risk assessment for each child who needs heightened personal care will be undertaken and the appropriate PPE utilised accordingly.
- ✓ Learners and staff should use the snuffle stations if needing to cough or sneeze, or into their elbow. Wipes, anti bacterial hand sanitiser, tissues, and a bin will be supplied in each class. Insofar as it is possible, they should be encouraged not to touch their face, especially when using a tissue or elbow to cough or sneeze.

FACE COVERINGS

We are not recommending the wearing of face masks in school. Non-medical face coverings are recommended where social distancing cannot be maintained. They are not a replacement for far more effective measures such as social distancing and hand hygiene. We are organising our environment to ensure that appropriate social distancing can be maintained throughout the day

Furthermore, the wellbeing of learners is critical to any considerations around face coverings and especially the impact on relationships and pupil anxiety. Despite this, if a member of staff wishes to wear a face mask, then they will be allowed to do so.

PERSONAL PROTECTIVE EQUIPMENT (P.P.E.)

There is no need to use personal protective equipment (PPE) when undertaking routine educational activities in classroom/school settings.

PPE may be required when: -

- **Dealing with suspected coronavirus (COVID-19)**
- **Providing Intimate Care (an individual risk assessment will be carried out for pupils to determine the level of PPE needed)**
- **Some aspects of First Aid**

HEALTH

You will be asked to complete a pupil health risk assessment on your child's first day back in school (see appendix). If you can print and complete one of these before hand then this would help speed up the check in process.

Those pupils showing symptoms :

Under no circumstances should children attend school if they:

- Feel unwell, have any of the three identified COVID-19 symptoms (a new continuous cough, a high temperature or loss of taste or smell) or they have tested positive to COVID-19 in the past 14 days
- Live in a household with someone who has symptoms of COVID-19 or has tested positive to COVID-19 in the past 14 days.
- Conform to the necessary self-isolation requirements in both instances

CHILDCARE

School will continue to provide some child-care to key worker parents who are working. **Numbers will be limited to 25 as the children in the care hub will affect the numbers allowed in the education/Check up classes.**

An application system for this child-care will be in place to ensure all applications are processed. Here is the link should you find yourself requiring this service. Please note that you will not automatically receive a place for your child. Applications close on Wednesday at 4:30pm

https://docs.google.com/forms/d/e/1FAIpQLSdM04sn3ZfpAQf6zUw1SmRYx_oMF8DGHmQhGGacviwimkj5wQ/viewform

Please be aware that proof of shift patterns will also be required. You will be asked to provide proof of employment. We would also be asking that every consideration has been made that there is no one else available to care for your child whilst at work.

Please note that there have been a small number of instances in other hubs whereby heads have been made aware that parents have accessed provision when not required. If this is the case, the headteacher will have the right to refuse entry.

We are awaiting further information into how the Childcare hubs will work over the summer holidays. We have been told that they will not be run by school staff.

I finish by stating that Ysgol Gymraeg Llangennech provides great warmth, care, support and routine for all of our children and we will continue to do so. We are living in unprecedented times and amid great uncertainty. We would love to welcome back as many of our children as possible before the end of the summer term.

Thank you, in advance for your continued support,

Your sincerely,

Gary Anderson

HEADTEACHER

Appendix 1

IMPORTANT INFORMATION FOR PARENTS/GUARDIANS

This Child Health Risk Assessment is an important measure in safeguarding the health and wellbeing of pupils and staff attending this school, as it will help identify pupils who should isolate rather than enter this setting. It will also help protect all pupils and staff from infection.

If your child is prevented from entering this childcare setting, please take him/her home immediately and follow current Government guidance.

This Child Health Risk Assessment must be completed every time a child attends.

Please answer the following questions as fully as possible. If you refuse to answer any of the questions your child may not be allowed access to the school. All information will be treated as confidential.

Thank you for your assistance with this important safeguard.

PUPIL HEALTH RISK ASSESSMENT / Sign in Sheet	DATE:	
Pupil name:		
Class / group:		
	YES	NO
1. Does the child currently have any of the following symptoms: <ul style="list-style-type: none">a high temperature and/or dry persistent cough?loss of taste or smell <i>(If yes please provide further details below)</i>	<input type="checkbox"/>	<input type="checkbox"/>
2. Does the child or anyone in their household currently have any of the following symptoms: <ul style="list-style-type: none">a high temperature and/or dry persistent cough?loss of taste or smell <i>(If yes please provide further details below)</i>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is anyone in the child's household self-isolating? <i>(If yes please provide further details below)</i>	<input type="checkbox"/>	<input type="checkbox"/>
4. Does the child currently have any cold or flu like symptoms? <i>(If yes please provide further details below)</i>	<input type="checkbox"/>	<input type="checkbox"/>
5. Does the child have any other health conditions that staff need to be aware of? <i>(If yes please provide further details below)</i>	<input type="checkbox"/>	<input type="checkbox"/>
6. Has the pupil, household and family been following the latest guidance Welsh Government guidance on social distancing and safety precautions?	<input type="checkbox"/>	<input type="checkbox"/>
FURTHER INFORMATION:		
PARENT/GUARDIAN SIGNATURE:		

Home – School Agreement: Phased Return to School (COVID-19)

This Home-School Agreement has been drafted to **clearly communicate expectations** relating to pupils, parents/carers and the school in the phased return to school during the Covid-19 pandemic. It is vital that all stakeholders know what is expected to **safeguard the health, safety and well-being of everyone concerned and to maximise the learning opportunities for our pupils.**



Please refer to the Carmarthenshire 'Frequently Asked Questions' pages which may be able to support you with your queries: www.carmarthenshire.gov.wales/education.

THE SCHOOL

The school commits to:

- **Provide a safe and welcoming environment**, which has been **risk assessed** in response to the COVID-19 virus;
- **Create small class groupings or 'bubbles'** for **'check in, catch up and prepare'** sessions, which will focus on pupil well-being and strategies to improve future learning opportunities;
- **Follow Carmarthenshire County Council Risk Assessment Policy, in conjunction with the Welsh Government**
Guidance: <https://gov.wales/keep-education-safe-operational-guidance-schools-and-settings-covid-19>;
- **Mitigate and reduce as many risks** as possible in our school setting;
- **Social Distancing** - We will do our utmost to adhere to, and enforce, **social distancing rules in and around school**;
- **Designate drop off and collection points** for the start and end of the day;
- **Stagger times** for arrival and departure for different year groups and staggered break times;
- **Hand Washing**- Pupils and staff will be required to wash/sanitise their hands thoroughly and regularly throughout the day. Correct hand washing will be modelled and supervised by staff, in an age-appropriate manner. In addition, dedicated hand sanitising stations will be available around school.
- **Adhere to school capacity arrangements** - Welsh Government guidance states that **no more than one third** of the total number of pupils should be on the school site at any time. Groupings may change, as guidance changes;
- **Work stations** - Every child will be allocated their own desk and chair space and will need to work within this space as much as possible. Each child will be given a pack of resources in school, solely for their use. Please **do not send in unnecessary items** from home.
- **Cleaning**: Cleaning regimes will be rigorous, with regular cleaning of frequently touched surfaces, door handles, toilets, etc. There will be a cleaner on site throughout the day.
- **Hub Provision**: Our school will continue to support pupils who are currently accessing hub childcare provision. However, please note that parents should still make every effort to care for children at home at this time. If a hub place is necessary, please make sure you book in advance, as advised. A priority system will apply.
- **Clothing/uniform**: The school **does not** expect pupils to wear uniform. Guidance suggests that pupils should wear clothing that is suitable for the school environment, comfortable and easily washable. Ideally, clothing worn to school should be washed on returning home.
- **Food and drink**: The school kitchen is closed at this time, so we will be **unable to provide** lunches in the usual way. All pupils will need to bring in their own packed lunch, snacks and drink. There will be facilities for filling water bottles.
- **Attendance**: If parents choose not to send their children to school, this decision will be respected. Welsh Government have stated no fines will be issued at this time. Distance learning will continue for all pupils and it is vital that all pupils engage with this. Children who are in receipt of a shielding letter should not attend school.
- **Symptomatic Pupils**: The school will contact parents/carers if a child displays symptoms of COVID-19 and parents will be expected to collect children from school immediately;
- **Isolation Room**: If a pupil shows symptoms of COVID-19 whilst in school, there will be an isolation room made available for them.
- **PPE**: WG guidance does not require the wearing of personal protective equipment (PPE) at this time by either staff or pupils, other than in cases where social distancing is compromised, e.g. first aid, assistance with toileting, and where bespoke packages of care and support dictate this is necessary.
- **Provide key experiences**: We will focus on all pupils' **well-being**. Pupils will be able to connect with their friends and share experiences, spending time in the class 'bubble' and outside in the school grounds. There will be an opportunity for the class teacher, or a familiar adult, to **support any key issues** arising with a child's learning, in order to maximise or enhance future learning arrangements. It will be an important opportunity for everyone to become familiar with our new ways of working. Please see WG guidance for more details: <https://gov.wales/guidance-learning-over-summer-term-keep-education-safe>

PARENTS / CARERS

Parents/carers are required to respect and adhere to guidance set out by Welsh Government, the Local Authority and the school, in order to ensure staff, pupils and their communities remain as safe as possible.

Families are required to reflect on individual risk assessment daily. Please do not send any children to school who:

- Feel unwell;
- Have any of the three identified COVID-19 symptoms (a new continuous cough, a high temperature or loss of taste or smell) or they have tested positive to COVID-19 in the past 14 days;
- Live in a household with someone who has symptoms of COVID-19, or has tested positive to COVID-19, in the past 14 days;

Parents/carers should **agree to the following**:

- I will support school staff in their efforts to create a safe environment during this crisis by following school and government guidance in minimising any possible risk;
- I will support my child with their learning at home, in line with the school's expectations;
- If my child shows symptoms of COVID-19 at school, I will collect my child from school immediately and arrange for **immediate testing**;
- In this instance, or if anyone in my household shows symptoms of COVID-19, we will self-isolate, in line with government guidance;
- I will let the school know results of testing, as soon as possible;
- When dropping my child off and collecting, I will adhere to the allocated time and 2 metre social distancing rules. I will wait at the designated drop off/collection points;
- I will remind my child about social distancing rules and encourage this practice as far as possible, according to their age and ability;
- My child will wash their hands before coming to school and every effort will be made to provide clean clothes each day;
- I will provide lunch, snack and drinks daily;
- I will not send my child to school with any unnecessary items;
- I will not enter the school building without an invitation. If I need to talk to my child's teacher, I will phone, email or leave a message with the member of staff at the drop off/pick up point;
- If my child's behaviour is deemed unsafe/not following the rules, I will collect him/her as soon as possible. I agree that he/she will undertake supported home learning, until it is agreed that he/she can return to school safely.

PUPILS

I will do my best to:

- Take care of myself and others;
- Engage with my home and school learning experiences, in line with the school's expectations;
- Tell an adult if I feel unwell;
- Follow the social distancing rules in class, around school and in the outdoors;
- Not bring unnecessary things into school from home;
- Only use the equipment provided to me by school and keep belongings carefully in my own space;
- Stay safe with the pupils in my group or 'bubble';
- Only enter and exit the school building from the designated location and adhere to the 'movement around school' systems/signage;
- Be safe - coughing and sneezing into a tissue - '**catch it-bin it-kill it**', using the correct bin for tissues (or cough/sneeze into elbow, if no tissue available);
- Follow good hand hygiene – use soap and water for 20 seconds using the correct technique / use hand sanitiser;
- Behave well at all times to maintain the safety of myself and others;
- Follow these expectations to the best of my ability;
- Understand that opportunities to come to school could be restricted if I do not behave safely in the school environment;
- Let others know how I am feeling;
- Listen carefully and follow instructions;
- Speak and move calmly around school;
- Be kind, friendly and respectful of others.

Parent / Carer signature: **Date:**.....

Pupil signature: **Date:**

Headteacher signature: **Date:**